

### Guidelines for reviewers

The reviewers, who will be specialists in the subject of the article, will take into account in the evaluation some items that must be scored and justified according to the following scale of values: *excellent*, *good*, *fair* or *poor*, with the intention of assessing and improving the quality of the work. The items to be evaluated are:

- **Titles:** This must be in accordance with the subject of the article and must comply with the word limit allowed.
- **Abstracts and keywords:** They must take into account whether the abstract includes the objectives, methodology, samples and initial conclusions. In addition, they must check whether the keywords are included in the TESAURO and include the most important/representative terms of the article. Finally, the abstracts in the other languages must be correctly translated.
- **Introduction:** you must take into account whether they deal with the topics reflected in the article and support it with updated bibliographical references.
- **Methodology:** you should check that the chosen method is suitable for the research/proposal and that the sample is representative. In addition, it must be checked whether it uses different instruments that serve to achieve the objectives set out. And finally, you should check whether the research process is relevant.
- **Results:** you should check if the results are relevant and if they are adequately expressed. Also, check whether the tables/figures used are necessary or not.
- **Discussions and conclusions:** Here you will assess whether the results obtained are related to other research that has already been carried out. In addition, it must be verified that it indicates the limitations and the prospective of the article.
- **Tables, images, figures, notes:** check whether they are relevant or not and whether they support what is being proposed in the article.
- **Bibliographical references:** check that these are up to date, i.e. that most of them are from recent years and are referenced according to the journal's standards.
- **Academic writing and style:** the text complies with an academic style and its language is in accordance with the field of research.
- **Originality within the field of education and relevant to the journal:** it must justify whether the article is original in the field of education and communication and within the journal and covers a space that has not been addressed in other works.
- **Standards of the journal:** although the editorial board has already checked it, the reviewer should check if everything is according to the standards set by the journal. In addition, he/she must check if the text is written correctly.

After these items, the reviewer must issue a justified report to recommend whether the article is rejected, publishable with modifications or not publishable.

### Evaluation questionnaire

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**Titles**

Excellent

Good

Fair

Poor

## Comments

**Summaries and keywords**

Excellent

Good

Fair

Poor

## Comments

**Introduction**

Excellent

Good

Fair

Poor

## Comments

**Methodology**

Excellent

Good

Fair

Poor

## Comments

**Results**

Excellent

Good

Fair

Poor

Comments

--

**Discussions and conclusions**

Excellent

Good

Fair

Poor

Comments

--

**Tables, images, figures, notes**

Excellent

Good

Fair

Poor

Comments

--

**Bibliographic references**

Excellent

Good

Fair

Poor

Comments

--

**Originality within the field of education and relevant to the journal**

Excellent

Good

Fair

Poor

Comments

--

**Journal standards (style, template, length...)**

Excellent

Good

Fair

Poor

Comments

--

**Comments, observations or recommendations**

--

**Recommendation**

Publishable

Publishable with modifications

Not publishable