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## **RESPONSE PROTOCOL TO AUTHORS**

The editorial process of the journal *Pragmalingüística* is carried out in several stages, each involving specific communications with the authors:

- 1. **Manuscript submission:** the author submits their work through the journal's platform. A confirmation of receipt is sent by email.
- 2. **Initial editorial review (1–3 months):** the editorial team checks compliance with editorial guidelines, thematic relevance, and ethical and anti-plagiarism policies. If the manuscript does not meet these criteria, the author is notified of its rejection. If it does, the manuscript proceeds to peer review.
- 3. **Double-blind peer review (2–5 months):** two expert reviewers anonymously evaluate the manuscript and issue a report with one of the following recommendations:
  - Accept without changes.
  - Publishable with modifications.
  - Resubmit for review.
  - Not publishable.
    - If there is a discrepancy between reviews, a third reviewer is assigned.
- 4. **Editorial decision:** based on the reviewers' reports, the editorial team makes a decision and informs the author, along with the reviewers' comments.
- 5. **Submission of the revised version (1 month):** if modifications are required, the author must submit a revised manuscript within the set deadline (one month). The author is solely responsible for addressing the requested changes.
- 6. **Proof correction:** once the manuscript is accepted, the proofs are sent to the author for final review before publication.

It is important to note that, according to the journal's policy, further correspondence regarding the evaluation results will not be accepted.